**COMMUNICATING RISK: LEADERSHIP GUIDELINES**

Practical Guidance prior to communicating risk information with school board stakeholders:

* Understand who stakeholders are, what level of detail is appropriate for the specific audience (eg business level, governance function, etc.)
* Check in with the decision owner and develop a risk assessment for the specific decision: summarize the nature of risk and decision to be made and especially, the relationship of that decision to the Board’s strategic plan
* Refer to the District/Board Risk Management Policy and the attitude for risk taking within that policy
* When communicating the results of any risk assessment to any District/Board stakeholder, situate the overall profile of risk for this decision within the Board’s attitude for risk taking and the Board’s Strategy
* Consider describing the additional actions need to be taken for certain risks/overall risks to bring the decision within the risk taking attitude (e.g Organizational, financial, environmental impacts, etc.)
* Consider communication implications of collective agreements or legal requirements
* Anticipate public reaction ( invite stakeholder feedback)

SRM Advisory Committee Meeting Agenda 20 June 2023